



# ELK HILLS SCHOOL DISTRICT

*Where kids  
come first!*

501 Kern Street, P.O. Box 129  
Tupman, CA 93276

Tiffany Touchstone  
*Superintendent*

Phone: 661.765.7431 Fax: 661.765.4583

Visit us on the Web! [www.elkhills.k12.ca.us](http://www.elkhills.k12.ca.us)

Welsome!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board during "public comments." Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodation may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date.

Thank you for your interest in the education of our students.

**BOARD OF TRUSTEES**  
**SPECIAL MEETING**  
**LCAP & BUDGET ADOPTION**  
**June 16, 2022**  
**District Office Board Room**  
**6:00 p.m.**

\*Notice of Potential Teleconferencing: Government Code section 54953 permits the Board of Trustees to conduct its meeting from different locations via teleconference provided that at least a quorum of the Trustees participate from locations within District boundaries. This meeting may/shall be conducted using teleconferencing at the following locations, which shall be accessible to the public: **1102 17th Street West, Williston, ND 58801** Members of the public shall be afforded the opportunity to address the Board as permitted under Government Code section 54954.3 at each teleconference location. If this meeting is conducted using a teleconference system, the voting at this meeting shall be by roll call.

**1.0 PRELIMINARY:**

1.1 Call to order: Time 6:00 p.m. Present Absent

Governing Board Members

Todd Weatherly, President

Jessica Peterson, Clerk

Billy Elliott, Member

\_\_\_\_\_  
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Staff Members

Tiffany Touchstone, Supt.

Lenetta Cloud, Admin Asst to the Superintendent

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1.2 Pledge of Allegiance

1.3 Adoption of Agenda

This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**2.0 PUBLIC COMMENTS:**

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.

**3.0 BUSINESS/FACILITIES/PERSONNEL ITEMS:**

These items are provided for Board information, discussion, and/or action.

3.1 ADOPTION ~ 2022-23 Budget & LCAP Budget Overview for Parents, and LCAP Adoption(s)

The Board Approval of the LCAP Parent Overview/LCAP/Budget

3.1.1 LCAP Adoption ~ 2022-23 LCAP Adoption

KCSOS Charles Wilson, Rhonda Phinney and Superintendent Touchstone have prepared the Final 2022-203 Fiscal Year LCAP for Board approval and adoption. Administration recommends Board approval and adoption as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

3.1.2 LCAP Budget Overview for Parents:

Administration recommends Board approval and adoption as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

3.1.3 2022-2023 Budget Adoption ~ KCSOS CBO's Rhonda Phinney, and EHSD Superintendent Touchstone have prepared the Final 2022-2023 Fiscal Year Budget for Board approval and adoption. Administration recommends Board approval and adoption as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

3.2 RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT  
Resolution 2022-2023 #1 / Roll Call Vote is Required

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Roll Call Vote:

Elliott: \_\_\_\_\_ Peterson: \_\_\_\_\_ Weatherly: \_\_\_\_\_

3.3 PUBLIC EMPLOYEE CONTINUED APPOINTMENT AND APPROVAL OF EMPLOYMENT

CONTRACT Ratification of Superintendent/Principal Contract for Tiffany Touchstone, effective 8/1/22-7/30/2025  
Contract is for 215 minimum work days annually, @ Superintendent Salary Schedule Step 2\* Job Title: Superintendent/Principal  
The Brown Act now requires the Board to orally report a summary of a recommendation for a final action on salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives," which includes superintendents. The oral report must be made prior to taking final action on the compensation, in open session at the same meeting where the final action is taken. Please refer to the attached Employment Contract prepared by Schools Legal Service Attorney Grant Herndon.

- The proposed amendment calls for an extension of the contract term through June 30, 2025. The amendment also calls for an increase in salary to \$97,000, effective July 1, 2022, and an additional increase to \$100,000 when the Superintendent/Principal completes a "clear" administrative credential.
- All other terms of the existing employment contract remain the same.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

3.4 TOSA Contract - 2022/23 FYE Shane Pate shall continue for another year in the position of TOSA. Please refer to the attached Employment Contract prepared.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

4.1 **Apptegy | School Marketing & Website Compliance** : <https://www.apptegy.com/>  
Custom apps, websites, and tools to build your school's digital marketing strategy. Connect with our experts to take control of your school's identity.

**Thrillshare**

Manage your school's online messaging to create a unique outreach

**School Website Design ...**

We'll develop and design your school website

**Mobile Apps**

Our custom built school apps make it easy for families and teachers

Administration recommends purchasing this platform in order to continue to create and push our brand, not only reaching new families, and recruiting students, but also have the ability to be in full compliance with posting of all legal requirements. Updating & notification to families of all district events. The initial cost is \$4,900 for the 1st year, and \$5,500 following annual fee(s).  
*Please keep in mind that there will be no-need to continue with ClassTag which will save us \$1,500 and KCSOS managing the current website will be another savings of \$600 annually.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**5.0 CLOSED SESSION:**

The Board shall adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code § 35136, 48912, and 48918. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: 1 potential case  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: 1 potential case.

**Time Closed:**

**Time Open:**

**6.0 REPORT FROM CLOSED SESSION:**

**Reportable Action Taken:**

**7.0 ADJOURNMENT:**

The next regular Board Meeting is scheduled for: **Tuesday August 11, 2022 @ 5:30 p.m.**

Adjournment TIME:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_