



ELK HILLS ELEMENTARY SCHOOL DISTRICT

501 Kern Street, P.O. Box 129

Tupman, CA 93276

Phone: 661.765.7431 Fax: 661.765.4583

Visit us on the Web! www.elkhills.k12.ca.us

Tiffany Touchstone
Superintendent

*Where kids
come first!*

Welcome!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board during "public comments." Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodation may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
March 10, 2022
District Office Board Room/Auditorium
5:30 p.m.**



1.0 PRELIMINARY:

1.1 Call to order: Time: 5:34 p.m.

Present Absent

Governing Board Members

Todd Weatherly, Board President

 X

Jessica Peterson, Clerk

Billy Elliott, Member

 X

Staff Members

Tiffany Touchstone / Superintendent

 X

Lenetta Cloud, Admin Asst to the Superintendent

 X

1.2 Pledge of Allegiance

1.3 Adoption of Agenda/Action Item

This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics.

Motion ELLIOTT Second WEATHERLY Ayes 2 Nays 0 Abstain 0

Todd Weatherly, Board President

 X

Jessica Peterson, Clerk

Billy Elliott, Member

 X

2.0 PUBLIC COMMENTS:

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.

2.1 General Public Comments regarding items not on the agenda: NONE

3.0 REPORTS/PRESENTATIONS:

These items are informational reports or public presentations and in many cases will highlight district and student events and successes.

3.1 Superintendents Report

- 3.1.1 March Event Calendar
- 3.1.2 Current Enrollment/170
- 3.1.3 COVID-19 ~ State/County Update
- 3.1.4 Leaders In Life report
- 3.1.5 Classified/Certificated Staff Member of the Year: Murray Sinden/Kelsea Linnell
- 3.1.6 Parent Survey (summer school, before-after school programs)

4.0 BUSINESS/FACILITIES/PERSONNEL ITEMS:

These items are provided for Board information, discussion, and/or action



4.1 MOT Report (monthly) Supplement at Meeting

MOT Sinden has prepared the monthly operations and transportation report. *(No action required.)*

4.2 Second Interim Report and Approval/Action Item

County CBO Rhonda Phinney, and Superintendent Touchstone have prepared the Second Interim Report that will be filed with the County on 3/14/2022. The report includes actuals through January 31, 2022, and reflects positive certification. Administration recommends Board approval of the report as presented.

Motion WEATHERLY	Second ELLIOTT	Ayes <u> 2 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

5.0 INSTRUCTIONAL AND GENERAL ITEMS:

These items are provided for Board information, discussion, and/or action.

5.1 Final Review of the District Student Calendar for 2022-23

The Board will conduct the final review of the School Calendar for the 2022-23 school year. Per Board Policies 6111 & 6115a, the calendar has a minimum of 180 student attendance days, start and ending dates, vacation periods, and all legal holidays (indicated with red boxes) and local holidays (indicated with orange boxes). Minimum days are used for staff training and planning (indicated with yellow boxes). Elk Hills School District calendar has been prepared in close-alignment with Taft High School District's calendar to support families with students attending both school districts.

Motion WEATHERLY	Second ELLIOTT	Ayes <u> 2 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> </u>	<u> </u>	<u> </u>

Billy Elliott, Member

X



5.2 Special Education Report/Supplement

Mr. Weyant, Special Education Teacher has provided a report on Elk Hills School District Special Education program being provided for our students. Data will be shared for the first half of the 2021-22 school year. (No action required.)

5.3 Cafeteria Report (mid-year) Supplement at Meeting

Cafeteria Manager Mrs. Bennett has prepared the mid-year cafeteria report showing meals served, program revenue and expenses, and upcoming audit details. Data will be shared for the first half of the 2021-22 school year (No action required.)

5.4 2021-2022 Safe School Plan ~ Staff Recommends Board Approval of the School Safety Plan which has been vetted by SIA (School Innovations and Achievements).

Motion ELLIOTT	Second WEATHERLY	Ayes <u> 2 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

5.5 2021-2022 SPSA APPROVAL: It is recommended that the Board review and approve the K-8 SPSA for the 2021-2022 school year. The SPSA includes the expenditure of funds allocated to the school through the Consolidated Application and the Local Control and Accountability Plan (LCAP) by the School Site Council/Parent Teacher Organization. The plan addresses how funds will be used to improve academic performance in literacy. California Education Code (EC) Section 64001 requires that an SSC develop the SPSA. The SSC's responsibilities include approving the plan, recommending it to the local governing board for approval, monitoring its implementation, and evaluating the effectiveness of the planned activities at least annually. Legal Specifics for the SPSA EC Section 64001 specifies that schools and districts that receive state and federal or other applicable funding through the district's Consolidated Application (ConApp) process prepare a SPSA for any recipient school. The SPSA is a blueprint to improve the academic performance of all students. SPSA specifics are also included in the Federal Program Monitoring process. Administration recommends Board approval of the report as presented.

Motion WEATHERLY	Second ELLIOTT	Ayes <u> 2 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

6.0 BOARD TOPICS, BOARD ORGANIZATIONAL ITEMS, AND BOARD MEMBER REPORTS:

These items are provided for Board information, discussion, and/or action. This item is also provided as an opportunity for trustees to give district related reports and board activities.

6.1 Economic Interest Form 700 / **FINAL REMINDER**

Annually, Board members and selected administrative positions, must submit Forms 700 for Conflict of Interest per BB 9270 by the April 1st deadline. Form 700 packets have already been provided to each Board Member via electronically and hard copy. (No action required.)

6.2 KCSBA Board Member Meeting Report ~ Superintendent Touchstone will give a verbal report on the 2022 KCSBA Board Trustee's "Virtual" Dinner Meeting.

7.0 CONSENT AGENDA: (CONSIDERATION FOR ACTION. ONE MOTION AND VOTE WILL ENACT ALL CONSENT AGENDA ITEMS)

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be

no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be removed from the Consent Agenda at item 1.3.

- 7.1 Board Meeting Minutes – Approval of Board Minutes from February 10, 2022
- 7.2 District Payroll Orders/Supplements
 - February 15, 2022 \$11,908.73
 - February 28, 2022 \$93,440.49
- 7.3 Commercial Warrants/Supplements
 - Batch # 17 \$57,011.28

The superintendent recommends approval of the consent agenda items # 7.1 – 7.3

Motion WEATHERLY	Second ELLIOTT	Ayes <u> 2 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

8.0 CLOSED SESSION:

The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code § 35136, 48912, and 48918.

9.0 REPORT FROM CLOSED SESSION:

10.0 ADJOURNMENT:

The next regular Board meeting is scheduled for ***April 21, 2022 @ 5:30 p.m.**
*Due to Spring Break

Time Adjourned: 6:32 P.M.

Motion WEATHERLY	Second ELLIOTT	Ayes <u> 2 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

SIGNED: Jessica Peterson
Superintendent Touchstone

Todd Weatherly
Board President or Clerk

