



# ELK HILLS ELEMENTARY SCHOOL DISTRICT

"Where kids  
come first!"

501 Kern Street, P.O. Box 129  
Tupman, CA 93276  
Phone: 661.765.7431 Fax: 661.765.4583  
Visit us on the Web! [www.elkhills.k12.ca.us](http://www.elkhills.k12.ca.us)

Tiffany Touchstone  
Superintendent

## Welcome!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board during "public comments." Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodations may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

## BOARD OF TRUSTEES REGULAR MEETING MINUTES Thursday, February 10, 2022 District Office Board Room @ 5:30 p.m.

### 1.0 PRELIMINARY:

|     |   |               |               |
|-----|---|---------------|---------------|
| 1.1 | Call to order: Time 5:32 p.m.                   | Present       | Absent        |
|     | <u>Governing Board Members</u>                  |               |               |
|     | Todd Weatherly, Board President                 | <u>  X  </u>  | <u>      </u> |
|     | Billy Elliott, Board Member                     | <u>  X  </u>  | <u>      </u> |
|     | Jessica Peterson, Board Clerk                   | <u>      </u> | <u>  X  </u>  |
|     | <u>Staff Members</u>                            |               |               |
|     | Tiffany Touchstone, Superintendent              | <u>  X  </u>  | <u>      </u> |
|     | Lenetta Cloud, Admin Asst to the Superintendent | <u>  X  </u>  | <u>      </u> |
| 1.2 | Pledge of Allegiance                            |               |               |
| 1.3 | Adoption of Agenda                              |               |               |

This item is provided as an opportunity for trustees, through consensus, to approve, *re-sequence* or table agenda topics.

Motion ELLIOTT      Second WEATHERLY      Ayes   2        Naves   0        Abstain   0  

|                                 |               |               |               |
|---------------------------------|---------------|---------------|---------------|
| Todd Weatherly, Board President | <u>  X  </u>  | <u>      </u> | <u>      </u> |
| Jessica Peterson, Clerk         | <u>      </u> | <u>      </u> | <u>      </u> |
| Billy Elliott, Member           | <u>      </u> | <u>      </u> | <u>      </u> |

# posted

**2.0 PUBLIC COMMENTS/PUBLIC HEARING:**

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system.

Please understand that the Board does not take action on non-agendized items.

General Public Comments regarding items not on the agenda:

**3.0 REPORTS/PRESENTATIONS:**

These items are informational reports or public presentations and in many cases will highlight district and student events and successes.

- 3.1 Superintendents Report:
  - 3.1.1 Current Enrollment / 169
  - 3.1.2 February Event Calendar
  - 3.1.3 Whiz Kids Report
  - 3.1.4 Covid Regulations Update

**4.0 Business/Facilities/Personnel Items:**

These items are provided for Board information, discussion, and/or action.

4.1 Facilities Report: MOT Sinden/(Informational Only/No Action Necessary)

4.2 KCSOS Positive Certification/Return of First Interim Acceptance:

Kern County Superintendent of Schools Office has reviewed our submission of fiscal year 2021-22. First Interim Report. Per Ed. Code 42131 and 33127 County Office must review and analyze district reports. County has concurred with the District's Positive Certification. District Administration recommends Board approval of the report as presented.

|                                 |                |                   |                    |                      |
|---------------------------------|----------------|-------------------|--------------------|----------------------|
| Motion WEATHERLY                | Second ELLIOTT | Ayes <u>  2  </u> | Nayes <u>  0  </u> | Abstain <u>  0  </u> |
| Todd Weatherly, Board President |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |
| Jessica Peterson, Clerk         |                | <u>      </u>     | <u>      </u>      | <u>      </u>        |
| Billy Elliott, Member           |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |

4.3 Playground Equipment Upgrade/Safety - SISC Approved Company/KYA Services Quote

MOT Sinden has completed the necessary inspection for the repairs on the large slide playground equipment. SISC approves of the use of KYA parts. MOT Sinden and Custodian Stark will install. No contracted labor fees. District administration recommends approval of Quote #1-2-23221 in the amount of \$7,177.57

|                                 |                |                   |                    |                      |
|---------------------------------|----------------|-------------------|--------------------|----------------------|
| Motion WEATHERLY                | Second ELLIOTT | Ayes <u>  2  </u> | Nayes <u>  0  </u> | Abstain <u>  0  </u> |
| Todd Weatherly, Board President |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |
| Jessica Peterson, Clerk         |                | <u>      </u>     | <u>      </u>      | <u>      </u>        |
| Billy Elliott, Member           |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |

4.4 LCAP Update: Section 124(e) of Assembly Bill 1100 requires LEAs to present an update at a regularly scheduled meeting of the governing board or body of the local educational agency on or before Feb. 28. The intent of this update is to provide the governing board or body and the LEA's educational partners with

posted

a point-in-time report related to funding received through the 2021 Budget Act, which includes federal Elementary and Secondary School Emergency Relief (ESSER) III funds, as well as the implementation of the LCAP to-date. ... shared is the (One-Time) Supplement to the Annual Update for the 2021-22 LCAP template and asked-for comments/questions.

Report out on:

- All available mid-year outcome data (*metrics from the DTS Mid Year Report*) related to metrics in the 2021-22 LCAP.
- Mid-year expenditure and implementation data on all actions (*estimated expenditures from the DTS Mid Year Report*) in the 2021-22 LCAP.
- An update on the Budget Overview for Parents (*you received an additional \$50,000 due to the Budget Act*) - Per AB 130 Section 124(e)

Administration recommends approval of the mid-year LCAP as presented.

|                                 |                |                   |                    |                      |
|---------------------------------|----------------|-------------------|--------------------|----------------------|
| Motion WEATHERLY                | Second ELLIOTT | Ayes <u>  2  </u> | Nayes <u>  0  </u> | Abstain <u>  0  </u> |
| Todd Weatherly, Board President |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |
| Jessica Peterson, Clerk         |                | <u>      </u>     | <u>      </u>      | <u>      </u>        |
| Billy Elliott, Member           |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |

## 5.0 INSTRUCTIONAL AND GENERAL ITEMS:

These items are provided for Board information, discussion, and/or action.

### 5.1 SARC Report 2020-2021

Per Board Policy 0510, The Board will conduct the final review of the School Accountability Report Card (SARC) draft prepared by our consultant, *SIA/School Innovations and Achievement*. Upon Board approval the final document has been posted on California Dept. of Education (and our District) websites, and will be available in-print for interested public members for viewing, in the district office. District Administration recommends approval of the report as presented.

|                                 |                  |                   |                    |                      |
|---------------------------------|------------------|-------------------|--------------------|----------------------|
| Motion ELLIOTT                  | Second WEATHERLY | Ayes <u>  2  </u> | Nayes <u>  0  </u> | Abstain <u>  0  </u> |
| Todd Weatherly, Board President |                  | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |
| Jessica Peterson, Clerk         |                  | <u>      </u>     | <u>      </u>      | <u>      </u>        |
| Billy Elliott, Member           |                  | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |

### 5.2 First Review of the District Student Calendar for 2022-2023

The Board will conduct the first review of the School Calendar for the 2022-23 school year. Per Board Policies 6111 & 6115a, the calendar has a minimum of 180 student attendance days, start and ending dates, vacation periods, and all legal holidays (indicated with red boxes) and local holidays (indicated with orange boxes). Minimum days are used for staff training and planning (indicated with yellow boxes). Elk Hills School District calendar has been prepared in close-alignment with Taft High School District's calendar to support families with students attending both school districts. (Non Action Item this month)

### 5.3 Finalized District Financial Audit ~ Fiscal Year 2020-2021

Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the District's financial procedures. Linger, Peterson and Shrum CPA has conducted the audit for the 2020-2021 Fiscal Year (July 1, 2020 -June 30, 2021). Mrs. Cloud is happy to announce there were No Findings for this year's audit! The full audit report is available upon request. District Administration recommends approval of the audit as presented.

|                                 |                  |                   |                    |                      |
|---------------------------------|------------------|-------------------|--------------------|----------------------|
| Motion ELLIOTT                  | Second WEATHERLY | Ayes <u>  2  </u> | Nayes <u>  0  </u> | Abstain <u>  0  </u> |
| Todd Weatherly, Board President |                  | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |

posted

Jessica Peterson, Clerk  
Billy Elliott, Member

  X                          

Roll Call Vote:

Billy Elliott  
Jessica Peterson  
Todd Weatherly

  AYE    
  ABSENT    
  AYE  

5.4 Literacy Verbal Report / MRS. LINNELL  
Mid Year Update on Literacy Team student testing, events, lessons, results.  
(Informational Only/No Action Necessary)

**6.0 BOARD TOPICS AND ORGANIZATIONAL ITEMS:**

These items are provided for Board information, discussion, and/or action.

6.1 Annual Statement of Economics Interest/FORM 700 ~ Second Reminder  
Annually, Board members, and selected administrative positions, must submit a completed Form 700 for Conflict of Interest per Government Code Section 87200 & BB 9270 by the April 1st, 2021 deadline. Form 700 packets have been emailed to each Board Member.

**7.0 CONSENT AGENDA:** (CONSIDERATION FOR ACTION-ONE MOTION AND VOTE WILL ENACT ALL CONSENT AGENDA ITEMS)

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. **A motion as referenced below will enact all items.** *There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.*

- 7.1 Board Meeting Minutes –
  - Approval of Board Minutes from January 13, 2022
- 7.2 District Payroll Orders:
  - January 14, 2022 \$ 4,915.30
  - January 31, 2022 \$92,319.44
- 7.3 Commercial Warrants:
  - Batch #15 \$ 42,754.59
  - Batch #16 \$ 2,137.41

The superintendent recommends approval of the consent agenda items # 7.1 – 7.3

|                                 |                  |                   |                   |                      |
|---------------------------------|------------------|-------------------|-------------------|----------------------|
| Motion ELLIOTT                  | Second WEATHERLY | Ayes <u>  2  </u> | Nays <u>  0  </u> | Abstain <u>  0  </u> |
| Todd Weatherly, Board President |                  | <u>  X  </u>      | <u>      </u>     | <u>      </u>        |
| Jessica Peterson, Clerk         |                  | <u>      </u>     | <u>      </u>     | <u>      </u>        |
| Billy Elliott, Member           |                  | <u>  X  </u>      | <u>      </u>     | <u>      </u>        |

**8.0 CLOSED SESSION:**

8.1 The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code § 35136, 48912, and 48918.

- Discussion: Superintendent Mid Year Evaluation Process
- Discussion: (Inter District) & local student w/ minor-major behavioral issues
- Discussion: Learning Loss Grant Renewal / Grant Positions Update & Next-Steps
- Discussion: Staffing Update for 2022-2023 FYE

posted

Time/Closed: 6:21 pm

Time/Open: 6:40 pm

**9.0 REPORT FROM CLOSED SESSION:**

**10.0 ADJOURNMENT:**

Next Scheduled Board Meeting will be on: **March 10, 2022 @ 5:30 p.m.**

Meeting Adjournment **TIME: 6:42pm**

|                                 |                |                   |                    |                      |
|---------------------------------|----------------|-------------------|--------------------|----------------------|
| Motion WEATHERLY                | Second ELLIOTT | Ayes <u>  2  </u> | Nayes <u>  0  </u> | Abstain <u>  0  </u> |
| Todd Weatherly, Board President |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |
| Jessica Peterson, Clerk         |                | <u>      </u>     | <u>      </u>      | <u>      </u>        |
| Billy Elliott, Member           |                | <u>  X  </u>      | <u>      </u>      | <u>      </u>        |

Signed:    
 SUPERINTENDENT BOARD PRESIDENT/CLERK

posted