



ELK HILLS ELEMENTARY SCHOOL DISTRICT

*"Where kids
come first!"*

501 Kern Street, P.O. Box 129
Tupman, CA 93276
Phone: 661.765.7431 Fax: 661.765.4583
Visit us on the Web! www.elkhills.k12.ca.us

Tiffany Touchstone
Superintendent

Welcome!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board during "public comments." Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodations may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

BOARD OF TRUSTEES REGULAR MEETING **MINUTES** October 12, 2021 District Office Board Room 5:00 p.m.

1.0 PRELIMINARY:

1.1 Call to order: Time 5:00 p.m.

Present Absent

Governing Board Members

Todd Weatherly, President	_X_	_____
Jessica Peterson, Clerk	_X_	_____
Billy Elliott, Member	_X_	_____

Staff Members

Tiffany Touchstone, Superintendent	_X_	_____
Lenetta Cloud, Admin Asst to the Superintendent	_X_	_____

1.2 Pledge of Allegiance

1.3 Adoption of Agenda

Motion Weatherly	Second Elliott	Ayes <u>3</u>	Nays <u>0</u>	Abstain <u>0</u>
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Todd Weatherly, Board President	_X_	_____	_____
Jessica Peterson, Clerk	_X_	_____	_____
Billy Elliott, Member	_X_	_____	_____

2.0 PUBLIC COMMENTS:

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.

3.0 REPORTS/PRESENTATIONS:

These items are informational reports or public presentations and in many cases will highlight district and student events and successes.

3.1 Superintendents Report:

- 3.1.1 Enrollment Update/172
- 3.1.2 Oildorado Parade
- 3.1.3 Trunk or Treat Event~KICKS4KIDS
- 3.1.4 2021 Camp Keep Update / Switched to Virtual
- 3.1.5 Red Ribbon Week Festivities
- 3.1.6 Student Council Election Results
- 3.1.7 Cafeteria Inspection = A Grade (10/8/2021 Great Job Tonnie and Jessica)

4.0 BUSINESS/FACILITIES/PERSONNEL ITEMS:

These items are provided for Board information, discussion, and/or action.

4.1 Facilities Report: MOT Sinden has prepared the monthly Maintenance, Operations and Transportation report for the Board. Informational Only, No Action Required.

4.2 Return of Adopted Budget Notification Acceptance Letter/Informational Only
Per Ed Code 42127 KCSOS has approved the Districts 2020-21 Budget as submitted. No Action Required.

4.3 Return of LCAP Notification Acceptance Letter/Informational Only
Per Ed Code 52070 KCSOS has approved the Districts LCAP Expenditures as submitted. No Action Required.

4.4 Phone System Update/Hardware & Software ~ The current campus phone system is antiquated, in need of wiring repairs at county roads/poles, and is out of commission approximately 2-3 times monthly. Administration has received a quote from GLOBAL CTI to replace all phones in every building, as well as adding an all-call emergency system and a professional Board Conference Phone in the Board Room. This phone system does not require the copper wiring (as we currently have now) and runs off internet/wifi. Administration requests Board review, discussion, and entertaining the possibility of bringing the 15 year old phone system up to date. This item is for discussion and/or approval.

Attached is the quote and information from GLOBAL CTI for your review & consideration totaling \$23,526.18

Board Direction: TABLED Item, Board requests (at least) 3 total bids.

4.5 Sub Pay Increase: The school districts across America, especially California are seeing an extreme drop in substitute teachers pool, therefore making it very difficult to obtain and secure sub teachers when needed. The local districts are raising their Sub-Pay to an average of \$200 daily (EHSD currently pays \$130). This item is for discussion and/or approval.

Motion	Weatherly	Second Elliott	Ayes <u> 3 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
	Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
	Jessica Peterson, Clerk		<u> X </u>	<u> </u>	<u> </u>
	Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

4.6 ESSER III Expenditure Plan: Superintendent Touchstone with the assistance of Charles Wilson KCSOS, have prepared the required ESSER III Plan for Board Approval. Administration recommends approval as submitted.

Motion Elliott	Second Weatherly	Ayes <u> 3 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> X </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

5.0 INSTRUCTIONAL AND GENERAL ITEMS:

These items are provided for Board information, discussion, and/or action.

5.1 Updated ~ School Plan for Safe Reopening - The attached revised School Plan for Safe Reopening is based the CDE guidance publication “Stronger Together: A Guidebook for the Safe Reopening of California Public Schools”, and aligns with local/County and State Health Departments. Per CDE, this guidance was created through the statewide reopening schools task force that fostered a collaborative process for our educators and stakeholders to lend their important voices. Also informed by the technical assistance and advice of many health and safety organizations including the Center for Disease Control, California Department of Public Health, California Division of Occupational Safety and Health, the intent of this document is to ensure EHSD safely reopens school for all staff, students, and community members. Administration recommends approval as submitted.

Motion Elliott	Second Weatherly	Ayes <u> 3 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> X </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

5.2 Red Ribbon Week Proclamation 2021-22

The Board will consider approval of the Red Ribbon Week Proclamation for the 2021-22 school year. The school will conduct activities for Red Ribbon Week during the week of October 25 – 29, 2021. This year’s theme is “*Drug Free Looks Like ME*” The Student Council, led by newly Elected President Dominic Johnson-Black with the guidance of the TOSA Team, Ms. Shane Pate and 4th Grade Teacher Ms. Drake will be involved in coordinating many of the weeks activities.

Motion Weatherly	Second Elliott	Ayes <u> 3 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> X </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

5.3 Student/Parent Handbook, Updated/Revised 10/2021: Administration recommends approval of the updated Student Handbook. The handbook has been reviewed by and vetted through Schools Legal Service. Parents will be required to verify receipt of, and agreement with the contents of the handbook. (Hardcopy available at meeting)

TABLED ~ Bring all documents to board meeting in November.

6.0 BOARD TOPICS AND ORGANIZATIONAL ITEMS:

These items are provided for Board information, discussion, and/or action.

6.1 Annual Organizational Meeting Date Selection

Ed Code Section 35143 requires that each District hold an Annual Organizational Meeting within a 15-day period commencing on December 10, and concluding on December 24, 2021. (The date and time of the annual organizational meeting must be selected by the

Board at a Regular Meeting held prior to December 4th, and the Board shall notify the County Superintendent of Schools Offices of the date and time selected.)

The Board will consider setting the Annual Board Organizational Meeting for **Dec. 14, 2021 at 5:00 p.m.** per Board Bylaws 9100.

Motion Weatherly	Second Elliott	Ayes <u> 3 </u>	Nayes <u> 0 </u>	Abstain <u> 0 </u>
Todd Weatherly, Board President		<u> X </u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u> X </u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u> X </u>	<u> </u>	<u> </u>

6.2 Board Policy CSBA Updates / First reading of proposed revisions to Board Policies and/or Board Bylaws as recommended by District Administrative Staff and the California School Boards Association Policy Update Website. (Second reading/approval in November)

- Policy 0470 ~ Covid 19 Mitigation Plan Update
- Policy 3516.5 ~ Emergency Schedules Update
- Policy 4131 ~ Staff Development Update
- Policy 6120 ~ Response to Instruction and Intervention Update
- Policy 6164.4 ~ Identification and Evaluation of Individuals for SPED Update
- Policy 6164.5 ~ Student Success Teams Update

6.3 Annual Sexual Harassment Prevention Training for Board Members/Virtual
Annual Notice: Informational Only Non-Action Item

Please inform Admin Assistant Cloud if you have completed your required 2 hour training for 2021-22 fye, through SLS. Please print out your certificates for your file. If you have not yet participated, please contact:

Cindy Cordier, Legal Secretary
Schools Legal Service
661-636-4830
cicordier@kern.org

6.4 The Kern County School Boards Association (KCSBA) will conduct the October, 2021 Trustees Dinner via ZOOM on Monday, October 25, 2021 from 6:00 p.m. to 7:30 p.m. This will replace our traditional fall dinner, and we are excited to present information virtually in lieu of an in-person dinner. (There is no cost for this year's virtual event.)

7.0 CONSENT AGENDA: (CONSIDERATION FOR ACTION-ONE MOTION AND VOTE WILL ENACT ALL CONSENT AGENDA ITEMS)

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. **A motion as referenced below will enact all items.** *There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.*

- 7.1 Board Meeting Minutes – Approval of Board Minutes from September 14, 2021
- 7.2 District Payroll Orders:
 - September 15, 2021 for \$16,398.68
 - September 30, 2021 for \$95,516.69
- 7.3 Commercial Warrants:
 - Batch #9/10 combo for \$24,055.92
- 7.4 Williams Act Quarterly Report/No Complaints Filed for the months of July 1-Sept 30
- 7.5 County Agreement ~ KCSOS Transportation Services AGT # 22-0683

The superintendent recommends approval of the consent agenda items # 7.1 – 7.5

Motion Elliott	Second Weatherly	Ayes <u>3</u>	Nayes <u>0</u>	Abstain <u>0</u>
Todd Weatherly, Board President		<u>X</u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u>X</u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u>X</u>	<u> </u>	<u> </u>

8.0 CLOSED SESSION:

The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code § 35136, 48912, and 48918.

TIME/Closed: *N/A*

9.0 REPORT FROM CLOSED SESSION

Board president will report any action taken in the closed session.

10.0 ADJOURNMENT: 5:13 p.m.

Next Scheduled Board Meeting will be on: **Tuesday, Nov. 9, 2021 @ 5:00 p.m.**

Motion Weatherly	Second Elliott	Ayes <u>3</u>	Nayes <u>0</u>	Abstain <u>0</u>
Todd Weatherly, Board President		<u>X</u>	<u> </u>	<u> </u>
Jessica Peterson, Clerk		<u>X</u>	<u> </u>	<u> </u>
Billy Elliott, Member		<u>X</u>	<u> </u>	<u> </u>

Signed Tiffany Smith Todd Weatherly
 Superintendent Board President or Clerk