



# ELK HILLS SCHOOL DISTRICT

501 Kern Street, P.O. Box 129  
Tupman, CA 93276  
Phone: 661.765.7431 Fax: 661.765.4583  
Visit us on the Web! [www.elkhills.k12.ca.us](http://www.elkhills.k12.ca.us)

Tiffany Touchstone  
Interim Superintendent

WELCOME!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes to address the Board during "public comments." Six (6) minutes if translation is requested/required. Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodations may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date.

Thank you for your interest in the education of our students.

**BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**September 14, 2021**  
**Public Hearing**  
**Annual Williams Act**  
**District Office Board Room**  
**5:00 p.m.**

**1.0 PRELIMINARY:**

1.1 Call to order: Time 500 p.m. Present Absent

Governing Board Members

Todd Weatherly, President   X           
Jessica Peterson, Clerk   X           
Billy Elliott, Member   X         

Staff Members

Tiffany Touchstone, Interim Superintendent   X           
Lenetta Cloud, Admin Asst to the Superintendent   X         

1.2 Pledge of Allegiance

1.3 Adoption of Agenda

Motion Elliott Second Weatherly Ayes   3   Nays   0   Abstain   0  

Todd Weatherly, Board President   X                  
Jessica Peterson, Clerk   X                  
Billy Elliott, Member   X

## **2.0 PUBLIC COMMENTS:**

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. (Six (6) minutes if translation is requested/required.) Please understand that the Board does not take action on non-agendized items.

### 2.1 Public Comments/Non-Agendized Items (No Discussion/No Action) **none**

#### 2.1.2 Hearing Open @ 5:02 p.m.

##### Williams Act Education Code 60119: Sufficiency of Instructional Materials

In order to comply with the requirements of Education Code Section 60119, the Board will hold a public hearing. Notice of the hearing has been posted for 10 days and in at least three locations per Ed. Code. At this hearing, information will be provided on the number of textbooks and instructional materials that have been provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. The Board encourages participation by parents, teachers, and members of the community during this public hearing.

#### Hearing Closed @ 5:03 p.m.

2.1.3 Resolution: Williams Act / The Board will consider approval of Resolution #1 2021-2022 Resolution on Sufficiency of Instructional Materials. Based on information provided at the public hearing and detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, the administration recommends approval of the resolution as presented. **A roll call vote is needed for this item.**

Motion Elliott	Second Weatherly	Ayes <u>  3  </u>	Nays <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

<u>  aye  </u>	Jessica Peterson
<u>  aye  </u>	Billy Elliott
<u>  aye  </u>	Todd Weatherly

## **3.0 REPORTS/PRESENTATIONS:**

These items are informational reports or public presentations and in many cases will highlight district and student events and successes.

### 3.1 Superintendents Report:

- 3.1.1 Enrollment: 171 (goal 180-190)
- 3.1.2 Fall Virtual Back to School Night/Significant Turnout Since COVID
- 3.1.3 Operation School Bell/Good Participation
- 3.1.4 Stop Drop and Read/Boosting Literacy Culture
- 3.1.5 Dr. Mary Westendorf / Campus Visit

## **4.0 BUSINESS/FACILITIES/PERSONNEL ITEMS:**

These items are provided for Board information, discussion, and/or action.

### 4.1 MOT REPORT / Informational

MOT Director Murray Sinden has prepared the current facilities report.

#### 4.2 CAFETERIA SUPERVISOR REPORT / Informational

Cafeteria Supervisor Tonnie Bennet has prepared a Beginning of the Year Report.

#### 4.3 Approval-Unaudited Actuals for 2020-21

The Board will review and consider approval of the unaudited actual report for 2020-21 school year prepared by Rhonda Phinney, CBO from Kern County Superintendent of Schools accounting office. Administration will present the budget information detailing the actual spending from July 1, 2020-June 30, 2021. Administration recommends approval as presented.

Motion Elliott	Second Weatherly	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

#### 4.4. Gann Limit / Resolution #2 2021-2022

Rhonda Phinney, CBO from Kern County Superintendent of Schools accounting office has prepared the following Resolution for adjustments of the Gann Limit. Government Code §7900, et seq., requires local jurisdictions, including school districts, to establish each year the appropriations limit applicable to that entity. District administration recommends approval of the Resolution as presented. **A roll call vote is needed for this item.**

Motion Elliott	Second Weatherly	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

  aye   Jessica Peterson  
  aye   Billy Elliott  
  aye   Todd Weatherly

#### 4.5 PUBLIC EMPLOYEE APPOINTMENT AND APPROVAL OF EMPLOYMENT CONTRACT

Ratification of Superintendent/Principal Contract for Tiffany Touchstone, effective retro 9/1/2021  
 Contract is for 215 days, @ Superintendent Salary Schedule Step 1 Job Title: Superintendent/Principal

Motion Elliott	Second Weatherly	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

#### 4.6 Closure of FUND 35 School Facilities Fund / -0- Balance

School Districts are authorized by Education Code to establish a restricted fund known as the School Facilities Fund, established by the District for the purpose of school facilities is no longer required. (a balance of \$0 remains in the fund). The Elk Hills School District shall close the restricted fund with the Auditor and Treasurer named Fund 35.

Motion Elliott	Second Weatherly	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

4.6.1 FUND 35 Resolution #3 2021-2022

District administration recommends approval of the Resolution as presented.

A roll call vote is needed for this item.

<u>  </u> aye <u>  </u>	Jessica Peterson
<u>  </u> aye <u>  </u>	Billy Elliott
<u>  </u> aye <u>  </u>	Todd Weatherly

**5.0 INSTRUCTIONAL AND GENERAL ITEMS:**

These items are provided for Board information, discussion, and/or action.

5.1 Literacy Intervention Program Curriculum

Initial screening of student literacy results indicate the need for significant literacy intervention. The Literacy Intervention Program team and consultant (Michael Figeroura) recommends 95% Group curriculum (an evidenced based curriculum). Will be used in Tier One instruction, Intervention, and Resource Specialist Program. Grant Funded Purchase. District administration recommends approval of the curriculum purchase as presented.

Motion Weatherly	Second Elliott	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

**6.0 BOARD TOPICS AND ORGANIZATIONAL ITEMS:**

These items are provided for Board information, discussion, and/or action.

6.1 Second & Final reading of required revision to Board Policies and/or Board Bylaws

As recommended by District Administrative Staff and the California School Boards Association Policy Update Website. Board Policy Updates #6158 - Independent Study Policy which includes important verbiage considering Covid-19/Delta variant students learning at home &/or in-quarantine.

Motion Elliott	Second Weatherly	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

6.2 Adoption of Independent Study Agreement Documents

Elk Hills School District Independent Student Agreement. Required by the State of California to adopt a new Independent Study Agreement, both long term and short term. This agreement has been vetted by Schools Legal Services (pursuant to Ed. Code 51747).

Motion Weatherly	Second Elliott	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

**7.0 CONSENT AGENDA:** (CONSIDERATION FOR ACTION-ONE MOTION AND VOTE WILL ENACT ALL CONSENT AGENDA ITEMS)

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. **A motion as referenced below will enact all items.** *There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda (during item 1.3) for separate consideration for action.*

- 7.1 Board Meeting Minutes – Approval of Board Minutes from August 10, 2021
- 7.2 District Payroll Orders:
  - August 13, 2021 \$3,586.92
  - August 31, 2021 \$90,729.64
- 7.3 Commercial Warrants:
  - Batch #3 \$2,015.77
  - Batch #4 \$20,159.90
  - Batch #5 \$972.07
  - Batch #6 \$6,923.33
  - Batch #7 \$9,800.73
  - Batch #8 \$12,162.78
- 7.4 Ratification of Logan Rensel as 5th grade teacher position effective 9/1/21 (Step 1)
- 7.5 Ratification of Shane Pate as TOSA position effective 9/1/21 (Grant Funded)
- 7.6 Annual District Agreement for County Level Services/AMERICORPS AGT#22-0554

**The superintendent recommends approval of the consent agenda items # 7.1 -7.6**

Motion Elliott	Second Weatherly	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Todd Weatherly, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Billy Elliott, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

**8.0 CLOSED SESSION:**

The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code § 35136, 48912, and 48918.

*Time Closed:*            *n/a*

**9.0 REPORT FROM CLOSED SESSION:**

Board President will report any action taken in the closed session.

**Reportable Action Taken:** *n/a*

**10.0 ADJOURNMENT:**            *Adjournment TIME: 5:25 p.m.*

The next Regular Meeting is scheduled for October 12, 2021 @ 5:00 p.m.

Motion Elliott                      Second Weatherly                      Ayes   3                        Nays   0                        Abstain   0  

Todd Weatherly, Board President

  X  

Jessica Peterson, Clerk

  X  

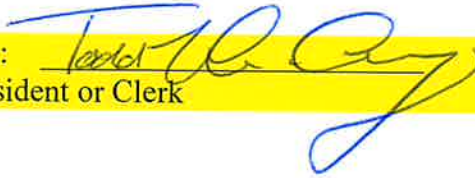
Billy Elliott, Member

  X  

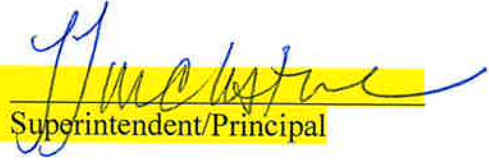
      

Signatures:



Board President or Clerk



Superintendent/Principal