



# ELK HILLS ELEMENTARY SCHOOL DISTRICT

*"Where kids  
come first!"*

501 Kern Street, P.O. Box 129  
Tupman, CA 93276  
Phone: 661.765.7431 Fax: 661.765.4583  
Visit us on the Web! [www.elkhills.k12.ca.us](http://www.elkhills.k12.ca.us)

Ricardo Esquivel, Ed.D.  
*Superintendent*

## Welcome!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board during "public comments." Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodations may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

## **BOARD OF TRUSTEES REGULAR MEETING AGENDA November 10, 2020 District Office Board Room 6:00 p.m.**

### **1.0 PRELIMINARY:**

1.1 Call to order: Time \_\_\_\_\_ p.m. Present Absent

#### Governing Board Members

Billy Elliott, President

\_\_\_\_\_

\_\_\_\_\_

Jessica Peterson, Clerk

\_\_\_\_\_

\_\_\_\_\_

Todd Weatherly, Member

\_\_\_\_\_

\_\_\_\_\_

#### Staff Members

Dr. Esquivel, Superintendent

\_\_\_\_\_

\_\_\_\_\_

L. Cloud, Admin Asst to the Superintendent

\_\_\_\_\_

\_\_\_\_\_

1.2 Pledge of Allegiance

1.3 Adoption of Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

### **2.0 PUBLIC COMMENTS:**

Those in the audience desiring to address the Board regarding items on the agenda may do so at this time. Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.

**posted**

### **3.0 REPORTS/PRESENTATIONS:**

These items are informational reports or public presentations and in many cases will highlight district and student events and successes.

#### 3.1 Superintendents Report:

- 3.1.1 Enrollment Update
- 3.1.2 November Event Calendar
- 3.1.3 Drive Through Halloween
- 3.1.4 Kern Integrated Data System (KiDS Invitation for EHSD)
- 3.1.5 Policy Analysis for California Education (PACE)
- 3.1.6 School Reopening Update

### **4.0 BUSINESS/FACILITIES/PERSONNEL ITEMS:**

These items are provided for Board information, discussion, and/or action.

4.1 Facilities Report: MOT Sinden has prepared the monthly Maintenance, Operations and Transportation report for the Board. Informational Only, No Action Required.

#### 4.2 CalSTRS 403bComply Contract ~

*In accordance with AB 2462, the superintendent recommends formal action, to provide to EHSD certificated and classified employees a 403(b) Plan Compliance and Administration Program, entitled CalSTRS 403bComply, by allowing CalSTRS to provide 403(b) compliance services for the lowest possible cost.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

4.2 (a) Resolution 2020-2021 #3/CalSTRS 403bComply  
Roll Call Vote Required

Elliott \_\_\_\_\_  
Peterson \_\_\_\_\_  
Weatherly \_\_\_\_\_

### **5.0 INSTRUCTIONAL AND GENERAL ITEMS:**

These items are provided for Board information, discussion, and/or action.

5.1 Approval of BP 0470.1 Covid-19 Mitigation Plan Face Covering Requirements and Exclusions from Attendance

Discussion and Possible Action to Adopt Board Policy 0470.1, COVID-19 Mitigation Plan Face Covering Requirements and Exclusions from Attendance.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

5.2 2020-2021 Learning Continuity and Attendance Plan Report from KCSOS/Informational Only

### **6.0 BOARD TOPICS AND ORGANIZATIONAL ITEMS:**

These items are provided for Board information, discussion, and/or action.

6.1 Annual Organizational Meeting Date: *FINAL REMINDER*

**posted**

The District will hold our Annual Organizational Meeting on December 15th at 6 PM per ED Code Section 35143. The Board Secretary has notified the County Superintendent of Schools Office of the date and time selected.

6.2 Second/Final Reading and Adoption of Board Policies 2000-3000 Revisions to Board Policies and/or Board Bylaws as recommended by District Administrative Staff and the California School Boards Association Policy Update Website. Board Policy Updates # 2000-3000 series (Action Item)

- 2000 Concepts And Roles
- 2110 Superintendent Responsibilities And Duties
- 2111 Superintendent Governance Standards
- 2120 Superintendent Recruitment And Selection
- 2121 Superintendents Contract
- 2140 Evaluation Of The Superintendent
- 2210 Administrative Discretion Regarding Board Policy
- 2230 Representative And Deliberative Groups
- 3000 Concepts And Roles
- 3100 Budget
- 3110 Transfer Of Funds
- 3220.1 Lottery Funds
- 3230 Federal Grant Funds
- 3250 Transportation Fees
- 3260 Fees And Charges
- 3270 Sale And Disposal Of Books, Equipment And Supplies
- 3280 Sale Or Lease Of District-Owned Real Property
- 3290 Gifts, Grants And Bequests
- 3300 Expenditures And Purchases
- 3311 Bids
- 3311.1 Uniform Public Construction Cost Accounting Procedures
- 3312 Contracts
- 3312.2 Educational Travel Program Contracts
- 3314 Payment For Goods And Services
- 3314.2 Revolving Funds
- 3320 Claims And Actions Against The District
- 3350 Travel Expenses
- 3400 Management Of District Assets/Accounts
- 3430 Investing
- 3452 Student Activity Funds
- 3460 Financial Reports And Accountability
- 3470 Debt Issuance And Management
- 3471 Parcel Taxes
- 3510 Green School Operations
- 3511 Energy And Water Management
- 3511.1 Integrated Waste Management
- 3513.3 Tobacco-Free Schools
- 3513.4 Drug And Alcohol Free Schools
- 3514 Environmental Safety
- 3514.1 Hazardous Substances
- 3515 Campus Security
- 3515.2 Disruptions
- 3515.21 Unmanned Aircraft Systems (Drones)
- 3515.3 District Police/Security Department
- 3515.4 Recovery For Property Loss Or Damage
- 3515.5 Sex Offender Notification
- 3515.7 Firearms On School Grounds
- 3516 Emergencies And Disaster Preparedness
- 3516.5 Emergency Schedules
- 3530 Risk Management/Insurance
- 3540 Transportation

posted

3541.2 Transportation For Students With Disabilities  
3550 Food Service/Child Nutrition Program  
3551 Food Service Operations/Cafeteria Fund  
3552 Summer Meal Program  
3553 Free And Reduced Price Meals  
3554 Other Food Sales  
3555 Nutrition Program Compliance  
3580 District Records  
3600 Consultants

Motion \_\_\_\_ Second \_\_\_\_ Ayes \_\_\_\_ Nayes \_\_\_\_ Abstain \_\_\_\_

6.4 Board Policies 4000-5000 Series / First reading of proposed revisions to Board Policies and/or Board Bylaws as recommended by District Administrative Staff and the California School Boards Association Policy Update Website. Board Policy Updates # 4000-5000 Series (Non-Action Item, Action in December)

#### 4000. Personnel

##### Policy 4000: Concepts And Roles

Policy 4020: Drug And Alcohol-Free Workplace

Policy 4030: Nondiscrimination In Employment

Policy 4033: Lactation Accommodation

Policy 4040: Employee Use Of Technology

Policy 4100: Certificated Personnel

Policy 4111: Recruitment And Selection

Policy 4111.2: Legal Status Requirement

Policy 4112.2: Certification

Policy 4112.21: Interns

Policy 4112.41: Employee Drug Testing

Policy 4112.42: Drug And Alcohol Testing For School Bus Drivers

Policy 4112.8: Employment Of Relatives

Policy 4112.9: Employee Notifications

Policy 4113: Assignment

Policy 4113.4: Temporary Modified/Light-Duty Assignment

Policy 4113.5: Working Remotely

Policy 4114: Transfers

Policy 4115: Evaluation/Supervision

Policy 4117.13: Early Retirement Option

Policy 4117.2: Resignation

Policy 4117.3: Personnel Reduction

Policy 4118: Dismissal/Suspension/Disciplinary Action

Policy 4119.1: Civil And Legal Rights

Policy 4119.11: Sexual Harassment

Policy 4119.21: Professional Standard

Policy 4119.22: Dress And Grooming

Policy 4119.23: Unauthorized Release Of Confidential/Privileged Information

posted

Policy 4119.24: Maintaining Appropriate Adult-Student Interactions  
Policy 4119.25: Political Activities Of Employees  
Policy 4119.41: Employees With Infectious Disease  
Policy 4119.42: Exposure Control Plan For Bloodborne Pathogens  
Policy 4119.43: Universal Precautions  
Policy 4121: Temporary/Substitute Personnel  
Policy 4127: Temporary Athletic Team Coaches  
Policy 4131: Staff Development  
Policy 4131.1: Teacher Support And Guidance  
Policy 4132: Publication Or Creation Of Materials  
Policy 4135: Soliciting And Selling  
Policy 4136: Nonschool Employment  
Policy 4140: Bargaining Units  
Policy 4141: Collective Bargaining Agreement  
Policy 4141.6: Concerted Action/Work Stoppage  
Policy 4143: Negotiations/Consultation  
Policy 4143.1: Public Notice - Personnel Negotiations  
Policy 4144: Complaints  
Policy 4151: Employee Compensation  
Policy 4156.2: Awards And Recognition  
Policy 4157: Employee Safety  
Policy 4158: Employee Security  
Policy 4159: Employee Assistance Programs  
Policy 4161: Leaves  
Policy 4161.9: Catastrophic Leave Program  
Policy 4200: Classified Personnel  
Policy 4211: Recruitment And Selection  
Policy 4211.2: Legal Status Requirement  
Policy 4212.41: Employee Drug Testing  
Policy 4212.42: Drug And Alcohol Testing For School Bus Drivers  
Policy 4212.8: Employment Of Relatives  
Policy 4212.9: Employee Notifications  
Policy 4213.4: Temporary Modified/Light-Duty Assignment  
Policy 4213.5: Working Remotely  
Policy 4215: Evaluation/Supervision  
Policy 4217.2: Resignation  
Policy 4218: Dismissal/Suspension/Disciplinary Action  
Policy 4218.1: Dismissal/Suspension/Disciplinary Action (Merit System)  
Policy 4219.1: Civil And Legal Rights  
Policy 4219.11: Sexual Harassment

posted

Policy 4219.21: Professional Standards  
Policy 4219.22: Dress And Grooming  
Policy 4219.23: Unauthorized Release Of Confidential/Privileged Information  
Policy 4219.24: Maintaining Appropriate Adult-Student Interactions  
Policy 4219.25: Political Activities Of Employees  
Policy 4219.41: Employees With Infectious Disease  
Policy 4219.42: Exposure Control Plan for Bloodborne Pathogens  
Policy 4219.43: Universal Precautions  
Policy 4222: Teacher Aides/Paraprofessionals  
Policy 4227: Temporary Athletic Team Coaches  
Policy 4231: Staff Development  
Policy 4232: Publication or Creation of Materials  
Policy 4235: Soliciting And Selling  
Policy 4236: Nonschool Employment  
Policy 4240: Bargaining Units  
Policy 4241: Collective Bargaining Agreement  
Policy 4241.6: Concerted Action/Work Stoppage  
Policy 4243: Negotiations/Consultation  
Policy 4243.1: Public Notice - Personnel Negotiations  
Policy 4244: Complaints  
Policy 4251: Employee Compensation  
Policy 4256.2: Awards And Recognition  
Policy 4257: Employee Safety  
Policy 4258: Employee Security  
Policy 4259: Employee Assistance Programs  
Policy 4261: Leaves  
Policy 4261.9: Catastrophic Leave Program  
Policy 4300: Administrative And Supervisory Personnel  
Policy 4301: Administrative Staff Organization  
Policy 4311: Recruitment And Selection  
Policy 4311.2: Legal Status Requirement  
Policy 4312.1: Contracts  
Policy 4312.41: Employee Drug Testing  
Policy 4312.42: Drug And Alcohol Testing For School Bus Drivers  
Policy 4312.8: Employment Of Relatives  
Policy 4312.9: Employee Notifications  
Policy 4313.2: Demotion/Reassignment  
Policy 4313.4: Temporary Modified/Light-Duty Assignments  
Policy 4313.5: Working Remotely  
Policy 4314: Transfers

posted



Policy 4315: Evaluation/Supervision  
Policy 4317.13: Early Retirement Option  
Policy 4317.2: Resignation  
Policy 4319.1: Civil And Legal Rights  
Policy 4319.11: Sexual Harassment  
Policy 4319.21: Professional Standards  
Policy 4319.22: Dress And Grooming  
Policy 4319.23: Unauthorized Release Of Confidential/Privileged Information  
Policy 4319.24: Maintaining Appropriate Adult-Student Interactions  
Policy 4319.25: Political Activities Of Employees  
Policy 4319.41: Employees With Infectious Disease  
Policy 4319.42: Exposure Control Plan for Bloodborne Pathogens  
Policy 4319.43: Universal Precautions  
Policy 4327: Temporary Athletic Team Coaches  
Policy 4331: Staff Development  
Policy 4332: Publication or Creation of Materials  
Policy 4335: Soliciting And Selling  
Policy 4336: Nonschool Employment  
Policy 4340: Bargaining Units  
Policy 4344: Complaints  
Policy 4351: Employee Compensation  
Policy 4356.2: Awards And Recognition  
Policy 4356.3: Employee Property Reimbursement  
Policy 4357: Employee Safety  
Policy 4358: Employee Security  
Policy 4359: Employee Assistance Programs  
Policy 4361: Leaves  
Policy 4361.9: Catastrophic Leave Program

## **5000. Students**

Policy 5000: Concepts And Roles  
Policy 5020: Parent Rights And Responsibilities  
Policy 5021: Noncustodial Parent  
Policy 5022: Student And Family Privacy Rights  
Policy 5030: Student Wellness  
Policy 5111: Admission  
Policy 5111.1: District Residency  
Policy 5112.1: Exemptions From Attendance  
Policy 5112.5: Open/Closed Campus  
Policy 5113: Absences And Excuses

posted

Policy 5113.1: Chronic Absence And Truancy  
Policy 5113.12: District School Attendance Review Board  
Policy 5113.2: Work Permits  
Policy 5116: School Attendance Boundaries  
Policy 5116.1: Intradistrict Open Enrollment  
Policy 5116.2: Involuntary Student Transfers  
Policy 5117: Interdistrict Attendance  
Policy 5121: Grades/Evaluation Of Student Achievement  
Policy 5123: Promotion/Acceleration/Retention  
Policy 5125: Student Records  
Policy 5125.1: Release Of Directory Information  
Policy 5126: Awards For Achievement  
Policy 5131: Conduct  
Policy 5131.1: Bus Conduct  
Policy 5131.2: Bullying  
Policy 5131.4: Student Disturbances  
Policy 5131.5: Vandalism And Graffiti  
Policy 5131.6: Alcohol And Other Drugs  
Policy 5131.61: Drug Testing  
Policy 5131.62: Tobacco  
Policy 5131.63: Steroids  
Policy 5131.7: Weapons And Dangerous Instruments  
Policy 5131.9: Academic Honesty  
Policy 5132: Dress And Grooming  
Policy 5136: Gangs  
Policy 5137: Positive School Climate  
Policy 5138: Conflict Resolution/Peer Mediation  
Policy 5141: Health Care And Emergencies  
Policy 5141.21: Administering Medication And Monitoring Health Conditions  
Policy 5141.22: Infectious Diseases  
Policy 5141.23: Asthma Management  
Policy 5141.27: Food Allergies/Special Dietary Needs  
Policy 5141.3: Health Examinations  
Policy 5141.31: Immunizations  
Policy 5141.33: Head Lice  
Policy 5141.4: Child Abuse Prevention And Reporting  
Policy 5141.5: Mental Health  
Policy 5141.52: Suicide Prevention  
Policy 5141.6: School Health Services  
Policy 5141.7: Sun Safety

posted



- Policy 5142: Safety
- Policy 5142.2: Safe Routes To School Program
- Policy 5143: Insurance
- Policy 5144: Discipline
- Policy 5144.1: Suspension And Expulsion/Due Process
- Policy 5144.4: Required Parental Attendance
- Policy 5145.11: Questioning And Apprehension By Law Enforcement
- Policy 5145.12: Search And Seizure
- Policy 5145.13: Response To Immigration Enforcement
- Policy 5145.2: Freedom Of Speech/Expression
- Policy 5145.3: Nondiscrimination/Harassment
- Policy 5145.6: Parental Notifications
- Policy 5145.7: Sexual Harassment
- Policy 5145.9: Hate-Motivated Behavior
- Policy 5146: Married/Pregnant/Parenting Students
- Policy 5147: Dropout Prevention
- Policy 5148.2: Before/After School Programs
- Policy 5148.3: Preschool/Early Childhood Education

**7.0 CONSENT AGENDA: (CONSIDERATION FOR ACTION-ONE MOTION AND VOTE WILL ENACT ALL CONSENT AGENDA ITEMS)**

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. **A motion as referenced below will enact all items.** *There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.*

- 7.1 Board Meeting Minutes – Approval of Board Minutes for October 13, 2020
- 7.2 District Payroll Orders:
  - October 15, 2020 - \$ 1,639.59
  - October 30, 2020 - \$ 87,082.78
- 7.3 Commercial Warrants:
  - Batch #7 \$ 14,506.95
  - Batch #8 \$ 5,855.52
- 7.4 Williams Settlement 2020-2021 First Quarterly Report from KCSOS (\*with a school rating of exemplary)
- 7.5 Final Copy (w/o red line) of the 2020-2021 EHSD CTA Contract (previously Board Approved, requires wet signatures)

**The superintendent recommends approval of the consent agenda items # 7.1 – 7.5**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**posted**

**8.0 CLOSED SESSION**

The Board shall adjourn to closed session to discuss matters of possible litigation, as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and/or Education Code § 35136, 48912, and/or California Education Code - EDC § 89923 and/or 48918.

*TIME/Closed:*

*TIME/Open:*

**9.0 REPORT FROM CLOSED SESSION**

Board president will report any action taken in the closed session.

**10.0 ADJOURNMENT:**

Next Scheduled Board Meeting will be on: **\*\*Tuesday, December 15, 2020 @ 6:00 p.m.**  
(date normally set for 12/8, changing to 12/15 per ed code for Board Member Organizational Meeting/election year)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Adjournment TIME: \_\_\_\_\_ p.m.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

posted