



# ELK HILLS ELEMENTARY SCHOOL DISTRICT

*Where kids  
come first!*

501 Kern Street, P.O. Box 129  
Tupman, CA 93276  
Phone: 661.765.7431 Fax: 661.765.4583  
Visit us on the Web! [www.elkhills.k12.ca.us](http://www.elkhills.k12.ca.us)

Ricardo Esquivel, Ed.D.  
*Superintendent*

## Welcome!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board during "public comments." Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodation may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

Notice of Teleconferencing: Government Code section 54953 permits the Board of Trustees to conduct its meeting from different locations via teleconference provided that at least a quorum of the Trustees participate from locations within District boundaries. This meeting may be conducted using teleconferencing at the following locations, which shall be accessible to the public: **1102 17th Street West, Williston, ND 58801** Members of the public shall be afforded the opportunity to address the Board as permitted under Government Code section 54954.3 at each teleconference location. Voting at this meeting shall be by roll call. **COVID-19 REGULATIONS APPLY**

## **BOARD OF TRUSTEES REGULAR MEETING MINUTES**

**March 24, 2020\***

PUBLIC HEARING/Williams Act  
Sufficiency of Instructional Materials

Annual Notice to Parents

Uniform Complaint Procedures

**District Office Board Room**

**6:00 p.m.**

## 1.0 PRELIMINARY:

1.1 Call to order: Time: 6:06 p.m. Present Absent

### Governing Board Members

Billy Elliott, Board President

X

Jessica Peterson, Clerk

X

Todd Weatherly, Member

telecom

### Staff Members

Dr. Esquivel / Superintendent

X

Lenetta Cloud, Admin Asst. / Superintendent

X

1.2 Pledge of Allegiance

posted

1.3 Adoption of Agenda/Action Item

This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics.

Motion ELLIOTT	Second PETERSON	Ayes <u>  3  </u>	Nays <u>  0  </u>	Abstain <u>  0  </u>
Billy Elliott, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

**2.0 PUBLIC COMMENTS:**

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.

2.1 General Public Comments regarding items not on the agenda:

2.2 PUBLIC HEARING:

**Hearing Open @ 6:07 p.m.**

Williams Act Education Code 60119: Sufficiency of Instructional Materials/Annual Notice to Parents

In order to comply with the requirements of Education Code Section 60119, the Board will hold a public hearing. Notice of the hearing has been posted for 10 days and in at least three locations per Ed. Code. At this hearing, information will be provided on the number of textbooks and instructional materials that have been provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. The Board encourages participation by parents, teachers, and members of the community during this public hearing.

**Hearing Closed @ 6:08 p.m.**

2.2.1 Resolution: Williams Act/The Board will consider approval of Resolution #2019-20 #6 Resolution on Sufficiency of Instructional Materials. Based on information provided at the public hearing and detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, the administration recommends approval of the resolution as presented.

**A roll call vote is needed for this item.**

Motion ELLIOTT	Second PETERSON	Ayes <u>  3  </u>	Nays <u>  0  </u>	Abstain <u>  0  </u>
Billy Elliott, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

- aye        Jessica Peterson
- aye        Billy Elliott
- aye        Todd Weatherly

**3.0 REPORTS/PRESENTATIONS:**

posted

These items are informational reports or public presentations and in many cases will highlight district and student events and successes.

### 3.1 Superintendents Report

- 3.1.1 March Event Calendar/Updated
- 3.1.2 Current Enrollment Update/192
- 3.1.3 COVID-19 UPDATE
- 3.1.4 2020 Census Information
- 3.1.5 Core Value Spotlight: EHSD/RSP Aide Julie Sanchez "Family"

### **4.0 BUSINESS/FACILITIES/PERSONNEL ITEMS:**

These items are provided for Board information, discussion, and/or action

#### 4.1 MOT Report (monthly) Supplement at Meeting

MOT Sinden has prepared the monthly operations and transportation report. *(No action required.)*

#### 4.2 Second Interim Report and Approval/Action Item

County CBO Steve Mattern, and Superintendent Esquivel have prepared the Second Interim Report that will be filed with the County on March 24, 2020. The report includes actuals through January 31, 2020, and reflects positive certification. Administration recommends Board approval of the report as presented.

Motion ELLIOTT	Second PETERSON	Ayes _3_	Nayes _0_	Abstain _0_
Billy Elliott, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

#### 4.3 Transfer of Funds to cover cost of Cafeteria HVAC System/Action Item

Superintendent recommends the approval for transferring the expense from the general fund (01) to bond fund (21) which covered A/C/Heat Unit for the school cafeteria. The expenditure is deemed acceptable under the original bond measure and will help alleviate the general fund. (\$12, 848.00)

Motion ELLIOTT	Second PETERSON	Ayes _3_	Nayes _0_	Abstain _0_
Billy Elliott, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

### **5.0 INSTRUCTIONAL AND GENERAL ITEMS:**

These items are provided for Board information, discussion, and/or action.

#### 5.1 First Review of the District Student Calendar for 2020-21

The Board will conduct the first review of the School Calendar for the 2020-21 school year. Per Board Policies 6111 & 6115a, the calendar has a minimum of 180 student attendance days, start and ending dates, vacation periods, and all legal holidays (indicated with red boxes) and local holidays (indicated with orange boxes). Minimum days are used for staff training and planning (indicated with yellow boxes). Elk Hills School District calendar has been prepared in close-alignment with Taft High School District's calendar to support families with students attending both school districts.

#### 5.2 Special Education Report/Supplement

Mr. Weyant, Special Education Teacher has provided a report on Elk Hills School District Special Education program being provided for our students. Data will be shared with the first half of the 2019-20 school year. *(action required.)*

posted

**6.0 BOARD TOPICS, BOARD ORGANIZATIONAL ITEMS, AND BOARD MEMBER REPORTS:**

These items are provided for Board information, discussion, and/or action. This item is also provides as an opportunity for trustees to give district related reports and board activities.

**6.1 Economic Interest Form 700 / FINAL REMINDER**

Annually, Board members and selected administrative positions, must submit Forms 700 for Conflict of Interest per BB 9270 by the April 1<sup>st</sup> deadline. Form 700 packets have already been provided to each Board Member. *(No action required.)*

**6.2 KCSBA Board Member Meeting / Dinner Report** ~ Board Clerk Peterson will give a verbal report on the February 24th, 2020 KCSBA Board Dinner.

**7.0 CONSENT AGENDA: (CONSIDERATION FOR ACTION. ONE MOTION AND VOTE WILL ENACT ALL CONSENT AGENDA ITEMS)**

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. **A motion as referenced below will enact all items. There will be no separate discussion of these items** prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be removed from the Consent Agenda at item 1.3.

- 7.1 Board Meeting Minutes – Approval of Board Minutes from February 11, 2020  
Regular Board Meeting/Special Board Meeting March 17, 2020 (COVID-19)/Supplements
- 7.2 District Payroll Orders/Supplements
  - February 14, 2020 \$5,019.39
  - February 28, 2020 \$88,348.93
- 7.3 Commercial Warrants/Supplements
  - Batch # 22 \$17,070.49
  - Batch # 23 \$ 8,586.62
- 7.4 Williams Act FIT Report Approval/Supplement
  - Each year the Board will consider approval of the Facility Inspection Tool (FIT) as part of the Williams Uniform Complaint Report per Education Code (EC) Section 17002(d)(1) and to rate the facility pursuant to EC Section 17002(d)(2). The tool is designed to identify areas of a school site that are in need of repair based upon a visual inspection of the site. The MOT Supervisor Murray conducted the inspection on March 12, 2020  
*The district passed the review with 99.83 % rating a of "Exemplary" based on the State's evaluation scale.*

**The superintendent recommends approval of the consent agenda items # 7.1 – 7.4**

Motion ELLIOTT	Second WEATHERLY	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Billy Elliott, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

**8.0 CLOSED SESSION:**

The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code, § 35157, 54956.6, 54956.7, 54956.9, 54957, 54957.1, 54957.10 and Education Code § 35136, 48912, and 48918.

posted

**9.0 REPORT FROM CLOSED SESSION:**

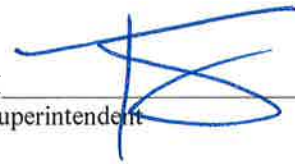
**10.0 ADJOURNMENT:**

The next regular Board meeting is scheduled for April 14<sup>th</sup>, 2020 @ 6:00 p.m.

**MEETING ADJOURNMENT TIME: 6:41 p.m.**

Motion ELLIOTT	Second PETERSON	Ayes <u>  3  </u>	Nayes <u>  0  </u>	Abstain <u>  0  </u>
Billy Elliott, Board President		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson, Clerk		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly, Member		<u>  X  </u>	<u>      </u>	<u>      </u>

Signed: X   
Board President or Clerk

X   
Superintendent

posted

posted