



# ELK HILLS ELEMENTARY SCHOOL DISTRICT

*"Where kids  
come first!"*

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Visit us on the Web! [www.elkhills.k12.ca.us](http://www.elkhills.k12.ca.us)

Ricardo Esquivel, Ed.D.

*Superintendent*

## Welcome!

Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board during "public comments." Please understand that the Board does not take action on non-agendized items. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodations may contact the Superintendent's office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

**BOARD OF TRUSTEES  
REGULAR MEETING **MINUTES**  
Tuesday February 11, 2020  
District Office Board Room  
@ 6:00 p.m.**

Notice of Teleconferencing: Government Code section 54953 permits the Board of Trustees to conduct its meeting from different locations via teleconference provided that at least a quorum of the Trustees participate from locations within District boundaries. This meeting may be conducted using teleconferencing at the following locations, which shall be accessible to the public: **1102 17th Street West, Williston, ND 58801** Members of the public shall be afforded the opportunity to address the Board as permitted under Government Code section 54954.3 at each teleconference location. Voting at this meeting shall be by roll call.

## **1.0 PRELIMINARY:**

1.1	Call to order: Time 6:00 p.m.	Present	Absent
	<u>Governing Board Members</u>		
	Billy Elliott, Board President	<u>  X  </u>	<u>      </u>
	Jessica Peterson, Board Clerk	<u>  X  </u>	<u>      </u>
	Todd Weatherly, Member	<u>telecom</u>	<u>      </u>
	<u>Staff Members</u>		
	Ricardo Esquivel, Ed.D., Superintendent	<u>  X  </u>	<u>      </u>
	Lenetta Cloud, Admin Asst to the Superintendent	<u>  X  </u>	<u>      </u>
1.2	Pledge of Allegiance		
1.3	Adoption of Agenda		

This item is provided as an opportunity for trustees, through consensus, to approve or disapprove or table agenda topics.

# posted

Motion: Elliott  
Billy Elliott

Second: Peterson

Ayes: 2  
  X  

Nayes: 0  
      

Abstain: 0

Jessica Peterson  
Todd Weatherly

  X                        
  X                      

**2.0 (a)      CLOSED SESSION:**

2.1      The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code § 35136, 48912, and 48918.

NONE

**2.0 (b)      REPORT FROM CLOSED SESSION:**

N/A

**3.0            PUBLIC COMMENTS/PUBLIC HEARING:**

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker will have three (3) minutes (or six (6) minutes if translation is required) to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system.

Please understand that the Board does not take action on non-agendized items.

*General Public Comments regarding items not on the agenda: NONE*

**4.0            REPORTS/PRESENTATIONS:**

These items are informational reports or public presentations and in many cases will highlight district and student events and successes.

- 4.1      Superintendents Report:
  - 4.1.1    Current Enrollment Totals/190
  - 4.1.2    February Event Calendar (March Draft)
  - 4.1.3    Town Hall ~ Update
  - 4.1.4    School Transformation Grant ~ Update
  - 4.1.5    Parent Notification System
  - 4.1.6    Core Value Spotlight/Recognized Teacher Erica Johnson

**5.0            Business/Facilities/Personnel Items:**

These items are provided for Board information, discussion, and/or action.

- 5.1      Facilities Report: MOT Sinden/(Informational Only/No Action Necessary)
- 5.2      Finalized District Financial Audit ~ Fiscal Year 2018-2019

Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the Districts financial performance as a whole and to seek ways to best implement the districts financial procedures. Scott Erwin from the firm Scott Erwin CPA Inc. conducted the audit for the 2018-19 Fiscal Year (July 1, 2018-June 30, 2019).

The full audit report is available upon request. District Administration recommends approval of the audit as presented.

Motion: Elliott  
Billy Elliott  
Jessica Peterson  
Todd Weatherly

**posted**

Yeas: Peterson    Ayes:    Nays: 0    Abstain: 0  
  X                                  
  X                                  
  X

**5.3 KCSOS Positive Certification/Return of First Interim Acceptance:**

Kern County Superintendent of Schools Office has reviewed our submission of fiscal year 2019-20. First Interim Report. Per Ed. Code 42131 and 33127 County Office must review and analyze district reports. County has concurred with the District's Positive Certification. District Administration recommends Board approval of report as presented.

Motion: Elliott	Second: Peterson	Ayes: 2	Nayes: 0	Abstain: 0
Billy Elliott		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly		<u>  X  </u>	<u>      </u>	<u>      </u>

**5.4 Interest Rate Update/(Informational Only/No Action Necessary):** An interest rate update is included as information only for Special Reserve Other Than Capital Outlay Fund (17) and Special Reserve Post Employment Benefits Fund (20) accounts. Interest rates earned in 2018-19 for Special Reserve Other Than Capital Outlay Fund (17): \$5,915.47 and Special Reserve Post Employment Benefits Fund (20): \$3,700.19. Interest earned year to date for Fund 17: \$863.31 and Fund 20: \$540.00.

**5.5 Closing of Fund 20: Transfer of Special Reserve Post Employment Benefits Fund (20):** Superintendent recommends the transfer and consolidation of Special Reserve Post Employment Benefits Fund to Special Reserve other than Capital Outlay Fund (17).

**5.5.1 Action item to transfer funds from Fund 20 in the amount of \$193,391 to Fund 17:**

Motion: Elliott	Second: Peterson	Ayes: 2	Nayes: 0	Abstain: 0
Billy Elliott		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly		<u>  X  </u>	<u>      </u>	<u>      </u>

**5.5.2 Resolution Number #4 ~ 2019-2020 / Resolution to Close Special Reserve Post Employment Benefits Fund (Fund 20) And Transfer Balances to Special Reserve Other Than Capital Outlay (Fund 17)**

Motion: Elliott	Second: Peterson	Ayes: 2	Nayes: 0	Abstain: 0
Billy Elliott		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly		<u>  X  </u>	<u>      </u>	<u>      </u>

A roll call vote required

  aye   Elliott  
  aye   Peterson  
  aye   Weatherly

**5.6 P-1 Attendance Report/Supplement (Informational Only/No Action Necessary)**

**5.7 Update on Board Policies and Action Plan (Informational Only/No Action Necessary)**

**5.8 2019-2020 Safe School Plan ~ Staff Recommends Board Approval of the School Safety Plan which has been vetted by SIA (School Innovations and Achievements).**

Motion: Elliott	Second: Peterson	Ayes: 2	Nayes: 0	Abstain: 0
Billy Elliott		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly		<u>  X  </u>	<u>      </u>	<u>      </u>

**posted**

## 6.0 INSTRUCTIONAL AND GENERAL ITEMS:

These items are provided for Board information, discussion, and/or action.

### 6.1 SARC Report

Per Board Policy 0510, The Board will conduct the final review of the School Accountability Report Card (SARC) draft prepared by our consultant, *SLA/School Innovations and Achievement*. Upon Board approval the final document has been posted on California Dept. of Education (and our District) Websites, and will be available in-print for interested public members for viewing, in the district office. District Administration recommends approval of the report as presented.

Motion: Elliott	Second: Peterson	Ayes: 2	Nays: 0	Abstain: 0
Billy Elliott		X		
Jessica Peterson		X		
Todd Weatherly		X		

6.2 The 2019-20 CA Dashboard for Elk Hills has been finalized and released. The Dashboard is an online tool designed to help families and community members access the district's progress for its unduplicated students aligned to local and state indicators.

## 7.0 BOARD TOPICS AND ORGANIZATIONAL ITEMS:

These items are provided for Board information, discussion, and/or action.

### 7.1 Annual School Board Trustees Winter Dinner/Supplement/Action Item

The Board will consider attending the annual School Trustees Winter Dinner scheduled for Monday, February 24, 2020 at 5:15 p.m. at the Marriott in Bakersfield. This very informative Board Member Workshop begins @ 3:00. This years breakout sessions/workshop topics are:

- Sexual Harassment/Mandatory 3:00-5:00 p.m. Buena Vista Room
- Effective Board Governance 4:00-5:00 p.m. Nevada Room
- Media Relations 4:00 - 5:00 p.m. Sierra Room

\*Reservations must be made by February 18th, *with no refunds after that date*. The Board will discuss & vote to authorize District payment for Board Members, Superintendent, & Administrative Staff. *Spouse/Guest* are welcome to attend (at their own expense) for this function. Price per spouse/guest is \$42 each (non-refundable payment due in advance).

This is a very informative dinner meeting/workshop. Administration strongly encourages all board members to attend, if available to do so.

Motion: Elliott	Second: Peterson	Ayes: 2	Nays: 0	Abstain: 0
Billy Elliott		X		
Jessica Peterson		X		
Todd Weatherly		X		

### 7.2 Annual Statement of Economics Interest/FORM 700 ~ First Reminder

Annually, Board members, and selected administrative positions, must submit a completed Form 700 for Conflict of Interest per Government Code Section 87200 & BB 9270 by the April 1st, 2020 deadline. Form 700 packets will be provided to each Board Member/Administrator, following this evening's Board Meeting.

## 8.0 CONSENT AGENDA: (CONSIDERATION FOR ACTION-ONE MOTION AND VOTE WILL ENACT ALL CONSENT AGENDA ITEMS)

All matters listed under Consent Agenda are considered to be routine or efficient, support superior or accompanying reference materials and information as to not require additional discussion. **A motion as referenced below will enact all items. There will be**

posted

ROLL CALL VOTE:

ELLIOTT: AYE  
PETERSON: AYE  
WEATHERLY: AYE

**4.0 CLOSED SESSION:**

The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code § 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code § 35136, 48912, and 48918.

*Time Closed:* n/a

**5.0 REPORT FROM CLOSED SESSION:**

**Reportable Action Taken:** n/a

**6.0 ADJOURNMENT:**

The next regular Board Meeting is scheduled for: **Tuesday March 24, 2020 @ 6:00 p.m.**

Adjournment TIME:

Motion: Elliott	Second: Peterson	Ayes: 2	Nayes: 0	Abstain: 0
Billy Elliott		<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Peterson		<u>  X  </u>	<u>      </u>	<u>      </u>
Todd Weatherly		<u>  X  </u>	<u>      </u>	<u>      </u>

ROLL CALL VOTE:

ELLIOTT: AYE  
PETERSON: AYE  
WEATHERLY: AYE

Signed:    
 Board President or Clerk Superintendent

posted